



MADURAI KAMARAJ UNIVERSITY
(University with Potential for Excellence)
DIRECTORATE OF DISTANCE EDUCATION



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Dr.P.Muthupandi, M.Sc., M.Phil., M.Ed., Ph.D.,
Director

Ref.MKU/DDE/Dip. in Front Off. & Accom Mgmt - Practical/April 2024 Date: 27.02.2025

MEMORANDUM

The schedule for the Practical Training and Practical Examinations for the students of Diploma in Front Office and Accommodation Management students appeared for **April 2024** examinations in DDE is given below.

MADURAI		
Venue: Centre for Tourism and Hotel Management, Madurai Kamaraj University, Madurai – 625021.		
Course	Subject & Sub-Code	Practical Training
Diploma in Front Office and Accommodation Management	Basic Operation of Front Office Sub Code: DFAMP1	2025 March 7, 8, 9, 14, 15, 16 (Six Days)
	Accommodation Operation Sub Code: DFAMP2	
Course	Subject & Sub-Code	Practical Exams
Diploma in Front Office and Accommodation Management	Basic Operation of Front Office Sub Code: DFAMP1	2025 March 17
	Accommodation Operation Sub Code: DFAMP2	2025 March 18

INSTRUCTIONS TO STUDENTS

1. The attendance for the theory and practical classes are compulsory.
2. The classes are conducted from 9.00 a.m. to 5.15 p.m. every day with a lunch break from 12.45 p.m. to 1.30 p.m.
3. The students are informed to furnish the proof of identity card, April 2024 exam hall ticket and payment of tuition fee challan.
4. The practical training and examination fees should be paid Rs.2,500/- through SBI I Collect, Director Account, DDE MKU, Madurai-21.
5. For further details contact - 9486948494 (Dept. In-charge, Dept. of Tourism & Hotel Mgt., DDE, MKU)

S. Suleena
A.C.E. 27/2/2025

P. Muthupandi
27/2/2025
DIRECTOR